

**NEW JERSEY DIVISION OF PENSIONS AND BENEFITS
TEACHERS' PENSION AND ANNUITY FUND
REPORT OF TRANSFER**

Please do not write in this box.

LOCATION NUMBER: _____ MEMBERSHIP NUMBER: _____

1. Name: _____
(Last) (First) (Middle) (Maiden)

2. Address: _____
(Street)

(City) (State) (Zip Code)

3. Social Security Number: _____ 4. Membership Number: _____

5. Transferred From: _____
(District) (County)

6. Date of Last Deduction: _____ Payperiod Number: _____
(From former employer) (State Only)

7. Transferred To: _____
(District) (County)

8. Payroll Title: _____

9. Date Employment Began in Your District: _____

10. Current Annual Base Salary: \$ _____

11. Employee is paid on a: ☐ 10 month basis ☐ 12 month basis

12. Is employee employed in more than one school district? ☐ Yes ☐ No

If yes, please list: _____

13. Payroll No. (State Employees Only): _____

14. I acknowledge continuation of payroll deductions under the above membership number.

Signature of Member Date

15. _____
Certified by Secretary District County Date

Failure to complete this form in its entirety will result in a delay of processing the transfer. **See reverse side for instructions and mailing address.**

INSTRUCTIONS

This form is to be completed for any member of the Teachers' Pension and Annuity Fund who transfers from one New Jersey school district to your school district. The Report of Transfer should be filed with the Division of Pensions and Benefits within 10 working days of the date employment begins. You are asked to establish that the employee's membership in the Teachers' Pension and Annuity Fund is in good standing and has not expired or been withdrawn. If the employee's membership has expired or been withdrawn the employee must complete a new Enrollment Application.

SOCIAL SECURITY TAXES FOR TRANSFERRING MEMBERS

A member of the Teachers' Pension and Annuity Fund is subject to Social Security tax on all wages paid up to the maximum wage established by the federal government whether they work for one school district for the entire year or transfer to another during the year. This regulation is applicable only to members of the Teachers' Pension and Annuity Fund who transfer from one New Jersey school district to another. It does not apply to any other public employees.

In most cases, the Division of Pensions and Benefits will certify the total of the member's accumulated base salary as well as the total wages received for Social Security purposes from the information received from the Quarterly Social Security reports and the Quarterly Report of Contributions.

Please forward the completed form to:

Enrollment Section
Division of Pensions and Benefits
PO Box 295
Trenton, NJ 08625-0295